

## Checklist for Closing

The following documents must be submitted to Ira Schwartz upon funding approval and prior to closing:

	<b>Documents to be Submitted</b>
	A good standing certificate from the Maryland Department of Assessments and Taxation AND from the State in which the corporation/LLC was organized if other than MD, both dated no more than 30 days prior to the Closing Date.
	A copy of the Articles of Incorporation & Bylaws (for corporations) or Articles of Organization & Operating Agreement (for LLCs).
	The Board of Directors Resolution authorizing execution of Investment Agreement (corporations only- LLCs may require a Resolution, but this cannot be determined until after reviewing the Operating Agreement).
	Information necessary to complete blanks in Application Affidavit- Exhibit C of the Investment Agreement.
	Information necessary to complete blanks in Certificate of Officer/Authorized Member/General Partner- Exhibit D of the Investment Agreement.
	Information necessary to complete blanks in Certificate of Secretary/ Authorized Member/General Partner – Exhibit E of the Investment Agreement.
	Capitalization Table or other information necessary to complete Exhibit F of the Investment Agreement.

Ira's contact information:

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